

DEGREE AWARDING REQUEST FORM

I, _____ Registration No. _____ enrolled in _____ degree

program have completed the requirements of my degree in _____ semester.

I wish to apply for award of transcript and subsequently the degree, on completion of the prescribed requirements.

1. Normal mode of Degree Collection, Rs. 4,000/- (Preparation duration= After Convocation).
2. Urgent mode of Degree Collection, Rs. 6,000/- (Preparation duration= 30 days, after Clearance)

Applicant's Signature

For Office use only:

Accounts Office:

Outstanding Balance Rs: _____

Degree Charges Rs. _____

Name: _____

Signature: _____

Date: _____

Registration Office:

Name: _____

Signature: _____

Date: _____

Degree awarding date: _____



Name of Student: _____ Registration No: _____

Please collect your Degree from Examination department on _____

Signature: _____

Examination's Officer