

KARACHI INSTITUTE OF ECONOMICS AND TECHNOLOGY (KIET)

CONVOCATION FORM

The Registrar
KIET

Registration No. _____

Photograph

SUBJECT: APPLICATION FOR ADMISSION TO THE 22ND CONVOCATION

Dear Sir,

I may kindly be admitted to the 22nd Convocation scheduled on 28 December, 2024 for the award of Degree.

I fulfill all the requirements for the award of the degree. (Yes / No)

1- My particulars are given below:

Name: _____ CNIC _____
(WRITE IN BLOCK LETTERS)

Degree Applied for: _____

Mailing Address: _____

Phone _____ Cell: _____

Email: _____

2- Convocation Dinner: (Tick relevant one)

_____ I will not attend

_____ I will attend only myself

_____ I will attend with two family members (Only parents or Spouse). Details are given below:-

Name (Mother/Father/ Spouse): _____ CNIC No _____

Name (Mother/Father/ Spouse): _____ CNIC No _____

3- Convocation Charges: (Tick appropriate one)

_____ I already paid Rs. 20,000/- the convocation charges.

_____ I authorize my deposited caution money to be utilized for my convocation charges and I will pay the remaining amount through pay order.

Yours truly,

Student's Signature

Date: _____

For Account Office Use

Stamp & Signature
Account Officer

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CONVOCATION FORM

MANDATORY REQUIREMENTS FOR CONVOCATION

The following is the criteria to participate in the 22nd Convocation.

Please tick the following requirements:

1. The course work must be completed by Summer 2024 (Yes/No)
2. The final year project(s) must be completed by Summer 2024 (Yes/No)
3. The Internship(s) must be completed by Summer 2024 (Yes/No)
4. The Comprehensive examination must be passed (Yes/No)
5. The Graduates Directory Form, Alumni Survey Form and Alumni Association Form must be submitted to crd@kiet.edu.pk (Yes/No)
(Note: In case of non-submission the Forms are available at KIET website).
6. The Online Clearance respecting issuance of Transcript and Degree must have completed. Subsequently, this Form needs to be submitted to Registration & Examination Department.
7. Applied for final transcript and Degree of the program (Yes/No)

Note:

Please note that you will not qualify for the Convocation 2025, if you fail to fulfill any of the above requirements for the award of the degree.

Contact Persons:

M Ramzan Tabassum R & E Officer - Registration & Examinations City Campus (Shahrah-E-Faisal Site)	0345-2668830
Syed Atif Zaheer Deputy Manager Examination City Campus (North Nazimabad Site)	0332-2475547
Zeeshan Ahmed Khan R & E Officer (Main Campus)	0332-2100214
KIET – Main Campus	Tel: 021-35091114-7, 35092324-30
KIET – City Campus (Shahrah-E-Faisal Site)	Tel: 021-34546872, 34543280
KIET – City Campus (North Nazimabad Site)	Tel: 021-36628381, 36679314